

# Greenwood Community School Corporation



## Social Distancing Roadmap

FOR RE-OPENING SCHOOLS FOR THE 2020-21 SCHOOL YEAR

**Health & Safety**.....pages 2-3

**School Environment**...pages 4-6

**School Buses**.....page 7

**Food Service**.....page 8

## **COVID-19 HEALTH AND SAFETY RE-ENTRY ROADMAP**

### **SCREENING and EXCLUSION**

The Greenwood Community School Corporation is requiring all employees, students and their families to self-monitor daily for the following symptoms of COVID-19. Any student or staff member should not come to school if they are sick or experiencing one or more of the following symptoms:

Symptoms may appear **2-14 days after exposure to the virus**. People with these symptoms may have COVID-19:

- Fever (100.4)
- Uncontrolled cough
- Shortness of breath or difficulty breathing
- Headache (particularly new onset of severe headache, especially accompanied by a fever)
- New loss of taste or smell
- Sore throat
- Nausea, vomiting, diarrhea or abdominal pain

### **EXCLUSION FROM SCHOOL**

**Students and Employees should be excluded from school:**

- If they test positive for COVID-19,
- Exhibit one or more of the following symptoms listed above for COVID-19

## **RETURN TO SCHOOL AFTER EXCLUSION**

- **Untested - Symptomatic (has symptoms):** may return when meets all 3
  - Fever free for at least 24hrs (w/o meds), AND
  - Other symptoms are improved, AND
  - At least 10 days since symptoms first appeared
- **Tested Positive - Symptomatic:** may return when
  - Meets all criteria above

Even without symptoms, if a student or employee has

- Had recent contact with a person with suspected or confirmed COVID-19
- A household contact being tested, OR
- Recent travel to a “hot spot”, designated by the CDC

The district/school may exclude them and recommend that they self-quarantine for up to 14 days.

## **COVID-19 ON SCHOOL PROPERTY**

When there is confirmation that a person infected with COVID-19 was on school property, the district/school will contact the local health department immediately. The Indiana State Department of Health will be responsible for contact tracing. In the event of a confirmed case of COVID-19 in the school district, communication to our school families will be as directed by the local health department.

### **It is the responsibility of the local health department to:**

- Contact the person confirmed with COVID-19
- Inform direct contacts of possible exposure
- Give instructions to those involved with the confirmed case, including siblings and other household members, regarding self-quarantine and exclusions.

## **SOCIAL DISTANCING IN THE SCHOOL ENVIRONMENT**

The following are measures that have been recommended by the Department of Education based on multiple health agencies' guidelines. The Johnson County Health Department has also endorsed these recommendations. This is not intended to be an exhaustive list, but rather guidelines our schools plan to implement in order to open school on July 30, 2020, as per the current 2020-21 adopted school calendar. It is understood that any reference to social distancing refers to making the best effort possible to practice social distancing, although it is not realistic or possible to implement recommended distances in a school environment at all times. These measures are based on current guidance and are subject to change based on the evolution of COVID-19 and updated recommendations/mandates. Please understand that COVID-19 cannot be completely prevented.

- Students will be scheduled to attend in-person and, when requested, utilize extended classroom learning. There may be times when it is necessary to close school. If this occurs, all students will utilize remote learning.
- Employees/Students are **REQUIRED** to wear masks and will be required to do so in specific settings. **Parents are expected to provide masks for students.**
- Cafeterias and playgrounds will be closed to the public. For school functions, we will stagger use and disinfect on a regular basis.
- P.E., choir, band, orchestra, and other large classes will be reorganized to allow for smaller groups, social distancing, and other precautions when possible.
- Water fountains will not be used. **Students will be encouraged to bring water**, and water filling directions/locations will be made available.
- Assemblies, registrations, orientations, round-ups, and other large gatherings will be eliminated or reorganized to allow for social distancing.
- Off-campus field trips are eliminated, while virtual field trips will be encouraged.

### **School Environment continued...**

- Increase space between students during in-person instruction when possible
- Move classes outdoors whenever possible
- Rearrange desks to increase space between students
- Face desks in the same direction when possible
- Implement assigned seating in classrooms and maintain a record of seating charts
- Consider mass hallway movements and foot traffic patterns that will increase social distancing
- Eliminate or minimize whole staff gatherings/meetings
- Eliminate/Prohibit school visitors/volunteers
- Eliminate facility rental to outside groups
- Minimize use of shared high-touch materials (art supplies, equipment, toys, etc.) or allow use by one group of children at a time and disinfect between uses
- Student personal items such as blankets, toys, stuffed animals, etc. are prohibited
- To minimize the sharing of electronic devices, individual devices will be made available for rental. Students may also provide their own device as long as it meets district specifications. These devices will be for school purposes while at school and home.
- Eliminate the use of attendance awards or perfect attendance incentives for students
- Consider staggered drop-off/pick-up times and multiple entry/exit locations
- Stagger times that classes are released

### **School Environment continued...**

- When possible, require students to stay in an assigned section of the schoolyard or playground as opposed to mingling with other classes during recess activities
- Schedule restroom breaks to avoid overcrowding
- Rearrange furniture to avoid clustering in common areas and eliminate non-essential furniture

### **Measures to decrease employees congregating in one location:**

- Limit usage of the staff/teacher's lounge
- Encourage virtual meetings
- Make alternate plans for whole staff gatherings
- Rearrange workstations to encourage social distancing

### **Measures to ensure persons exposed can be more easily traced by the health department:**

- Use assigned seating when possible
- Use sign-in sheets for in-person meetings to document attendees
- Keep accurate records of any person other than students and staff entering the building, their reason for entering, and the locations in the building to which they travel. As a general rule, only those visitors needing to enter school for a purpose relating to their students' educational needs will be allowed. Volunteers will not be permitted to enter buildings.

## **GREENWOOD COMMUNITY SCHOOL CORPORATION BUS RIDING ROADMAP**

**Due to the challenges presented by COVID-19 and transmittal concerns, parents are encouraged to provide transportation to and from school if that reduces concerns. Bus routes, possibly modified, will be operational and social distancing practices will be implemented to the extent possible, considering the circumstances.**

- All students will be assigned a seat to assist in social distancing and tracking in the event there is a positive diagnosis of COVID-19.
- **Bus drivers, aides, and students are required to wear masks on school buses**, including transport to athletic events.
- Students must remain seated in their assigned seats at all times while riding to or from school.
- Buses will be sanitized between routes. This may result in earlier than normal pick up times and later than normal drop off times.
- Parents/Guardians may be at a specified bus stop for their student but are not permitted to board the bus.

## **GREENWOOD COMMUNITY SCHOOL CORPORATION FOOD SERVICE ROADMAP**

- Training for COVID-19 will include additional cleaning and sanitizing procedures.
- Staff will use social distancing when possible.
- Staff will use recommended face coverings, either masks, shields, or both.
- Employees will wash hands often and use hand sanitizers.
- Employees will wear gloves when handling food.
- Food will be served in covered disposal containers with disposal silverware and napkins.
- Cash transactions will only occur in the morning. Staff handling cash will follow hand washing procedures.
- Serving procedures will be staggered as effectively as possible.
- Serving areas and dining locations will be sanitized regularly.
- We will work with the local and state health department officials to comply with requirements and recommendations.